Searching for Lawyers
Who Are Not Authorized to Practice Due to Recent Change in Status

ARDC has created an online lookup to identify lawyers who are not authorized to practice due to recent status changes, including orders of discipline or disability, MCLE removal, or ARDC registration changes (i.e. removal due to noncompliance or transfers to inactive or retirement status). The lookup is accessible from the ARDC home page at www.iardc.org as well as from the general Lawyer Search lookup page at www.iardc.org/lawyersearch.asp, which is also available from the ARDC home page.

Search Instructions

Overview

THREE WAYS TO REFINE YOUR SEARCH
One or more of these methods can be used to refine your search. Once you have entered your criteria, click on the Search button to conduct the search.

1. Time frame
2. Location
3. Last name

Detailed Steps for Searching

CHOOSE THE TIME FRAME
The search can be conducted for one of three time frames.

Click on a radio button to select 30, 90 or 365 days
**CHOOSE THE LOCATION**

The “Location of Lawyers” is based on their business address. Choose from the following five selections.

Choose one of five radio buttons to select the location for your search. Some of the radio buttons will also require a selection from a dropdown list.

- **“All”** searches all locations (including out of state)
- Choose **“County”** to select from a dropdown list to narrow your search to lawyers in one county
- Choose **“Judicial Circuit”** to select from a dropdown list to narrow your search to lawyers in one judicial circuit
- Choose **“Appellate and Supreme Court District”** to select from a dropdown list to narrow your search to lawyers in one Appellate and Supreme Court District
- **“Out of State Only”** searches only out of state locations

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**OPTIONAL - SEARCH FOR A PARTICULAR LAWYER**

If you want to find a specific lawyer, you can narrow the search by lawyer’s last name.

Enter lawyer’s last name. Be sure the spelling is exact or the search will not return the results you are looking for.

- The search is not case sensitive.

If you aren’t sure of the spelling, enter as much of the first part of the last name you are sure of.

- Searching for “Anders” will find any name that starts with those letters, e.g. Anderson, Andersen, etc.
- Be sure to enter only as much of the first part of the name you are certain of or the lawyer may not appear in the search results.
CONDUCT THE SEARCH
Once you have entered your criteria, click on the Search button to conduct the search.

When you have selected the time frame, location and optionally the lawyer’s last name, click the Search button.

- This search will return a list of lawyers whose status has changed in the last year regardless of their location.

Search Tips

Enter broad search terms first
If you enter too many search terms, your search may be too restrictive and may not return the desired results. Begin with a broad search and if you get too many results, you can easily narrow the search.

When you don’t know the spelling of a lawyer’s name
If you don’t know the correct spelling of the lawyer’s name, you can begin by entering just the first letter. This will return a list of all lawyers matching the other criteria (time frame and location) whose last names begin with that letter. You can then scroll through the list to find the name.
Search Results

Overview

**VIEW THE RESULTS**

*Lawyers matching your criteria are listed in the Recent Status Change screen.*

The search results show your search terms near the top of the screen. Lawyers that match your criteria are listed along with their date of admission, basic location information and the reason for the status change.

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Date Admitted</th>
<th>City</th>
<th>State</th>
<th>County</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anderson</td>
<td></td>
<td>06/20/10</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>ARDC Registration</td>
</tr>
<tr>
<td>Anderson</td>
<td></td>
<td>11/05/10</td>
<td>Troy</td>
<td>MI</td>
<td></td>
<td>Out of State MCLE Non-Compliance</td>
</tr>
<tr>
<td>Anderson</td>
<td></td>
<td>04/17/10</td>
<td>Chicago</td>
<td>IL</td>
<td>Cook</td>
<td>ARDC Registration</td>
</tr>
<tr>
<td>Anderson</td>
<td></td>
<td>02/01/10</td>
<td>n/a</td>
<td>n/a</td>
<td>n/a</td>
<td>ARDC Registration</td>
</tr>
<tr>
<td>Anderson</td>
<td></td>
<td>05/04/10</td>
<td>Redmond</td>
<td>WA</td>
<td></td>
<td>Out of State ARDC Registration - MCLE Non-Compliance</td>
</tr>
</tbody>
</table>

**Working with Search Results**

**SORT THE RESULTS**

*Results are displayed in alphabetical order by last name, but can easily be re-sorted.*

To re-sort the results, click on any column title to sort by that title.

- Clicking on the County column title will sort the results alphabetically by County.
- You can re-sort on any column title.
- After re-sorting, clicking the Back button will return to the previous sort.
MODIFY THE SEARCH
From the Recent Status Change results screen, you can go back to change the criteria.

If the results are not what you are looking for, you can modify your search by clicking either of the two Back buttons to return to the previous screen.

• Click on Back until you return to the search screen.

Your last search terms will still be displayed. Change your search terms as desired and click on Search again.

• This search will return only lawyers in Cook County whose status has changed in the past year and whose last name is “Anderson.”
FIND MORE INFORMATION ON LAWYER

You can look at the ARDC individual attorney record from the search results screen.

From the search results screen, click on the attorney’s last name for more information.

<table>
<thead>
<tr>
<th>Last Name</th>
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<tbody>
<tr>
<td>Anderson</td>
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</tbody>
</table>

A new window will open to display the lawyer’s ARDC individual attorney record.

To return to your previous search results, close the window.

- Click the red “x” in the upper right hand corner to close the window and return to the search results.