

ARE YOU READY FOR E-FILING?



ODYSSEY
eFileLL™

Important information for Illinois attorneys

Last year, the Illinois Supreme Court announced mandatory e-filing for civil cases in the Illinois Supreme, Appellate and Circuit Courts ([M.R. 18368](#)). Mandatory e-filing marks the latest step in the Court's ongoing efforts to use technology to make the judicial system more efficient. E-filing will streamline the process for filing documents, save time and generate long-term cost savings. Find out more below and on the eFileLL website at efile.illinoiscourts.gov.

Current status

EFileLL is currently in Phase II of a three-phase rollout, which initially focuses on civil e-Filing in the reviewing courts and 87 trial courts. By the end of March, eFileLL is scheduled to be permissive for civil cases in nearly 60 Illinois counties. Check out the status of each county at efile.illinoiscourts.gov/active-courts.htm. To ease their transition to eFileLL, 15 counties that had stand-alone e-filing systems prior to the Court's Order may continue to use their existing e-filing systems until further order transitioning them to eFileLL.

Key dates

July 1, 2017: E-filing is required for civil cases in the Supreme Court and five Appellate Court districts. In addition, **all 102 trial courts** are to transmit the record on appeal in **all** cases to their respective reviewing court.

January 1, 2018: Using either eFileIL or previously approved stand-alone e-Filing systems (in 15 counties), **all civil cases**, except those exempted by order or rule, shall be e-filed in the trial courts.

Where do I start?

The first step to start e-filing using eFileIL is to select your electronic service provider (EFSP) and register as a filer. Each EFSP service is integrated with the central e-filing manager (EFM) to provide a uniform e-filing experience regardless of the EFSP or court you are filing with. An EFSP provides an online service where you can register with eFileIL and helps you file your documents using uniform functions from the EFM (registration of all filers, credit card processing, etc.). Each certified EFSP offers a variety of services and you should evaluate which provider meets your filing needs ([see certified EFSPs](#)). **Once you register with an EFSP, you do not need to re-register with the eFileIL EFSP should you choose to use another EFSP.** You may simply provide your existing username and password.

Learn

Here are some different ways to learn more about the e-filing process. Each EFSP offers training and guides on using their platform. Visit your EFSPs website for training options ([certified EFSPs](#)). Presentations are also available for local bar associations via either in-person demonstrations or online webinars. Request a local bar presentation at eFileILRequests@illinoiscourts.gov

What's next?

Visit the eFileIL website at efile.illinoiscourts.gov for updates as the July 1, 2017 and January 1, 2018 deadlines approach.

